

MARQUETTE HOUSING COMMISSION
BOARD MEETING MINUTES

August 22, 2022

The meeting was called to order by President Lankinen at 12:08 pm.

- 1) Roll Call
Present: Lankinen, Stark, Metz, Taylor, and Maki
Absent: None
- 2) Approval of Agenda: Motion made by Metz, so moved by Taylor, to approve the agenda as presented.
- 3) Approval of Previous Meeting Minutes: Motion made Stark, so moved by Taylor, to approve the July 26, 2022 minutes.
- 4) Public Comment: None
- 5) Consent Agenda
(a) Executive Director's Report

Staff:

- Pine Ridge received a 97 REAC score.
- Lake Superior Village received a 99 REAC score.
- Sarah and Kendra hosted a press conference by Michigan Poverty Task Force to discuss recommendations for child care. Commissioner would like to get a connection between NMU /MARESA/ COUNTY. United Way asked us to host.
- Two maintenance staff will be attending the fall MI NAHRO conference.
- Cinnaire is doing a file review at Pine Ridge. Emily is confident all files will be error free. We are hoping the leasing staff will no longer need KMG for quality assurance.

Vacancies:

- Lake Superior Village: 1 – 3 bedroom (LEASE SIGNED TODAY))
- Pine Ridge Apartments: 0

Executive Director:

- Continue to work gathering documents for the final closing for the loan.
- Developing annual budgets for the properties. Will send to accountant to review.
- Obtaining management information for Cinnaire for their current review of Pine Ridge.
- Worked with Cinnaire and our architect to complete 9-month warranty inspection on both properties. One more inspection coming up.
- Participated in the LSV and PRM REAC inspections.
- Attending MI NAHRO conference in Boyne City along with two staff members and two Commissioners.
- Attending a national NAHRO conference in San Diego the end of September.
- (b) Youth and Family Center Report – Need help packaging weekend lunches Friday's at 10am. Commissioners have committed to help. They liked the very detailed report.

- (d) Approval of Checks – Question asked about the Void HAP check.
- (e) Cash Position Statement – August
- (f) Housing Choice Voucher Progress Report – Trying to lease up three families.

Motion made by Taylor, seconded by Stark, to approve the Executive Director's report.

- 6) Communications – None
- 7) Old Business
 - a) Appointment of Commissioner – Motion made by Metz, seconded by Taylor, to appoint Stark to the ASHUP board.
 - b) Strategic planning follow-up: Stark – For Jacobetti the City would like to work with MHC. We could do a loan. A rental subsidy would work with a minimal subsidy. SAIL has been approached. It will take multiple agencies to pull this together. Looking into the Negaunee property development. ED will follow up.
- 8) New Business
 - a) BA budget – Note the loss. Former E.D. still receives benefits. Hopefully management fees will increase. Some is from fire expenses over insurance expenses. Will discuss with accountant to change the benefits to be put under each amp. Motion made to accept budgets as presented by Metz and seconded by Taylor.
 - b) September board meeting alternate date – no need to reschedule.
- 9) Commissioner Comments – Stark – REAC scores are fantastic. Kudos to the staff. Taylor – Congratulations on REAC and thinks the tenants should know how we scored. Thinks we can make progress on housing development.
- 10) Public Comment – None
- 11) Adjournment at 12:52 pm


Signature

Date