

MARQUETTE HOUSING COMMISSION
BOARD MEETING MINUTES
May 31, 2022

The meeting was called to order by President Lankinen at 12:01pm.

- 1) Roll Call
Present: Lankinen, Stark, Metz, and Maki
Absent: Norberg
- 2) Approval of Agenda: Motion made by Stark, so moved by Metz to approve the agenda as presented.
- 3) Approval of Previous Meeting Minutes: Motion made by Stark, so moved by Metz, to approve the April 26, 2022 minutes.
- 4) Public Comment: None
- 5) Consent Agenda
 - (a) Executive Director's Report

YOUTH AND FAMILY CENTER:

The Youth and Family was awarded a \$1000 Zonta grant for field trips. A presentation was made to United Way for administrative funding. One additional grant is pending.

Staff:

- Lake Superior Staff is moving to 4 ten-hour days during the summer. Maintenance will back to 5 eight-hour days when snow season begins.
- Pine Ridge has decided keep same routine.
- Maintenance staff is working with the Union to draft a proposal to allow MHC to contract an on-call maintenance person. The maintenance staff would no longer be on a weekly rotation for on-call with only once a month on-call. The person being considered is a previous maintenance person for MHC.

Vacancies:

- Lake Superior Village: 0
- Pine Ridge Apartments: 0

Executive Director:

- Attended the NCRC-NAIRO spring conference in Minneapolis on May 24-25, 2022. Came up with great ideas for Strategic Planning.
- Negotiated a new health care contract. There will be no additional cost to employees. There is an 8% increase to MHC. Both properties received a rent increase that will cover the additional expense. Need to look at the Union contract to make sure we are compliant.

- (b) Financials – April financials handed out at meeting. Looking at the budget column questioned. We have one year to look at the difference. Management fees are only shown for one month. Future will show annual. Any time we receive back pay from before RAD conversion, it will show up in the balance sheet. Management fee is a percentage. Commissioner asked what that percentage is. We have been approved for a rent increase.

(c) Approval of Checks - Included in packet. Verizon splits questioned. Pet refunds are coming out of Business Activities because it was deposited in the MHC before RAD and those monies never transferred to the properties.

(d) Cash Position Statement – Looks good.

(e) Housing Choice Voucher Progress Report – In a good position.

Motion made by Stark, seconded by Metz, to approve the Executive Director's report.

6) Communications – None

7) Old Business

a) Public housing operating fund lawsuit – March 2012 HUD owed us monies. No check received yet. Hopefully next week.

b) Fire update -- Going into arbitration this June.

8) New Business - None

9) Commissioner Comments – None

10) Public Comment – None

11) Adjournment at 12:59 pm


Signature

Date