

**MARQUETTE HOUSING COMMISSION**  
**BOARD MEETING MINUTES**  
March 22, 2022

The meeting was called to order by President Lankinen at 12:15 pm.

- 1) Roll Call  
Present: Lankinen, Norberg, Stark, and Maki  
Absent: None
- 2) Approval of Agenda: Motion made by Stark, so moved by Norberg, to approve the agenda as presented.
- 3) Approval of Previous Meeting Minutes: Motion made by Norberg, so moved by Stark, to approve the February 22, 2022 minutes.
- 4) Public Comment: None
- 5) Consent Agenda
  - (a) Executive Director's Report

**YOUTH AND FAMILY CENTER:**

The Youth and Family Center has hired a new Program Manager, Julia Beard. She started her position February 28, 2022. She has previous experience working with children and is very excited to grow the Youth and Family Center program. She is looking for grant funds and hopes to expand beyond after school program into family and parent opportunities at the center.

A Pine Ridge tenant was also hired through the Senior Community Service Employment Program, SCSEP. She will be working 20 hours per week at no cost to the program. This is a four-year program.

**STAFF:**

- We hired a part-time office person from Manpower to assist with office duties during Heidi's (Project Manager) maternity leave.
- Due to budget concerns and lack of work, the part-time maintenance position at Lake Superior Village was terminated.

**Vacancies:**

- Lake Superior Village: 1 – 2 bedroom
- Pine Ridge Apartments: 1 – 2 bedroom (handicap accessible)

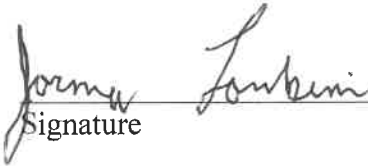
**Executive Director:**

- Attending the MI-NAHRO spring conference in Ann Arbor on April 20-22. There will be Commissioner Ethics and Fundamentals training at the conference.
- Vacation April 27-May 6<sup>th</sup>

- (b) Financials – Review of January financials
- (c) Approval of Checks – Question why a check was made from B.A. out for over \$8000 to Marquette Automotive and voided. Auditor said the monies had to come out of LSV.
- (d) Cash Position Statement – No comment
- (e) HCV Report: Getting closer to needed percentage to be spent.

Motion made by Stark, seconded by Norberg, to approve the consent Agenda.

- 6) Communications - None
- 7) Old Business
  - (a) Insurance company lawsuit for fire
  - (b) Strategic planning session location will be at 316 Pine Street allotting a four-hour time frame. No actual date set.
- 8) New Business
  - (a) Business activities budget presented
  - (b) Support of Co-op letter approved
  - (c) Participation in Resolve to Get Involved – We will have a table at NMU and applications for potential board member sign up.
  - (d) Application for Small Scale Rental Pilot Program – Decided need more of a lead time to go forward with the idea.
- 9) Commissioner Comments – None
- 10) Public Comment – Question asked which board would Resident Council approach issues with tenants' rights.
- 11) Adjournment at 1:17 pm

  
Signature

\_\_\_\_\_ Date