

MARQUETTE HOUSING COMMISSION
BOARD MEETING MINUTES
February 22, 2022

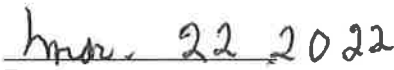
The meeting was called to order by President Lankinen at 12:05 pm.

- 1) Roll Call
Present: Lankinen, Norberg, Stark, Maki, and Hurley
Absent: None
- 2) Approval of Agenda: Motion made by Norberg, so moved by Stark, to approve the agenda as presented.
- 3) Approval of Previous Meeting Minutes: Motion made by Stark, so moved by Norberg, to approve the November 23, 2021 minutes with the correction of the spelling of "committee" in the Commissioner Comments segment.
- 4) Public Comment: None
- 5) Consent Agenda
 - (a) Executive Director's Report
 - Youth & Family Center:** Programming will be closed the week of January 21. The current program manager is planning to leave the position. Kendra hired someone to fill the position. AARP has assigned someone to work for free for a specified amount of time. They are a tenant from Pine Ridge.
 - Staff:** In preparation for the PRM manager to be on leave in February, her assistant's hours have increased to full-time. It is uncertain at this time if this will be a permanent change. There is also a temp helping tenants at the window M-Th 10am-3pm.
 - Maintenance staff at PRM has been working on developing an updated charge list and tracking inventory.
 - Construction:**
 - Pine Ridge: The doors in the community room needs to be completed. Several flooring transitions and baseboards in a laundry room has been installed. Elevator cameras need to be installed.
 - Lake Superior Village: The camera for the office door has been installed. Some of the ranges and microwaves have issues, but they are still under warranty.
 - Executive Director:** Attended the regional NAHRO board meeting in Chicago. Also attended the Michigan NAHRO board meeting the second week in February in Mount Pleasant.
 - (b) Financials – We will start collecting management fees from both PRM & LSV. The auditor will be here next week. Stark would like to schedule one hour to meet with them to review financials.
 - (c) Approval of Checks – Northstar check questioned.
 - (d) Cash Position Statement – Will get a better explanation of the changes. Will table till budget is received. PRM & LSV monies may not co-mingle.
 - (e) HCV Report: HUD is saying to continue to issue more vouchers and lease up. Payment standards for move in for new tenants explained.
Motion made by Stark, seconded by Norberg, to approve the consent Agenda.
- 6) Communications - None

- 7) Old Business – Lawsuit is done. We won, but monies will not be disbursed until all who filed turn in their information. The fire lawsuit attorneys have requested on email correspondence be turned in for discovery.
- 8) New Business
 - (a) Resolution 2022-2 COVID-19 Emergency Plan
 - (b) Resolution 2022-3 Utility Allowance
 - (c) Election of Officers – Motion made by Norberg, Seconded by Stark, to keep Lankinen as President and Stark as Vice President. Motion passes unanimously.
- 9) Commissioner Comments – Stark would like a strategic planning meeting a weekday in July. Planning on a four hour meeting to discuss new goals for the board.
- 10) Public Comment – None
- 11) Adjournment at 1:29 pm


Signature




Date