

MARQUETTE HOUSING COMMISSION
BOARD MEETING MINUTES
July 27, 2021

The meeting was called to order by President Lankinen at 12:13pm.

1) Roll Call

Present: Lankinen, Norberg, Stark, Maki, and Hurley

Absent: None

2) Approval of Agenda: Motion made by Stark, so moved by Norberg, to approve the agenda as presented.

3) Approval of Previous Meeting Minutes: Motion made by Stark, so moved by Norberg, to approve the May 25, 2021 minutes.

4) Public Comment: None

5) Consent Agenda

(a) Executive Director's Report

Youth & Family Center: The YFC has reopened. Kendra continues to run the program. They are providing afternoon programming with a snack. Due to a construction delay, they are unable to use the oven. They are providing foods that can be heated in the microwave or served cold. The smaller activity space is working out for them. We may have to write more grants to fund the program.

Staff:

*Maintenance staff continues working with First to ensure construction goes smoothly.

*Administrative staff continues focusing on leasing apartments. Some of the PRM's assistant manager's (Emily) hours have been reassigned to LSV. She is helping process new applications as LSV has many more apartments to fill. She remains a part-time employee as LSV is unable to absorb the additional cost of benefits for a full-time employee.

*Service Coordinator continues coordinating all of the tenants packing and moving in and out of their apartments. If any damage is done during the construction, Kendra is working with the tenant and First Contracting.

Construction:

*Pine Ridge: All flooring and painting complete in apartments. Electrical work needs to be completed on 1st and 2nd floors. Common areas and outdoor work are in progress. The front offices will be going under construction.

*Lake Superior Village: Work in occupied apartments began and will continue through October. Siding and painting of buildings near completion. Office staff has moved into their new permanent office.

Other: Finalized planning for the Michigan NAHRO conference.

(b) Financials

(c) Approval of Checks -Question why one person's credit card payment shows up in two places on the register. It depends on which account the card was used for. Also, wondering what the Northstar check was for. The furniture check is part of the new YFC.

(d) Cash Position Statement – No comment

- (e) HCV Report: Continue to issue vouchers and lease them up. Affordable housing is difficult to find in Marquette.
Motion made by Stark, seconded by Norberg, to approve the consent Agenda.
- 6) Communications
 - (a) Lawsuit update: The final decision is July 30, 2021 if they will do another appeal.
 - (b) Michigan NAHRO Conference – Stark will be attending both
 - (c) We are named in the claim in the fire lawsuit.
- 7) Old Business – None
- 8) New Business – None
- 9) Commissioner Comments – None
- 10) Public Comment – None
- 11) Adjournment at 12:45pm


Signature


Date