

MARQUETTE HOUSING COMMISSION
BOARD MEETING MINUTES
FEBRUARY 23, 2021

The meeting was called to order by President Lankinen at 12:05pm via Zoom.

- 1) Roll Call
Present: Lankinen, Schumacher, Norberg, Stark, Turner, Maki, and Hurley
Absent: None
- 2) Approval of Agenda: Motion made by Turner, so moved by Stark, to approve the agenda as presented.
- 3) Approval of Previous Meeting Minutes: Motion made by Schumacher, so moved by Stark, to approve the January 26, 2020 minutes.
- 4) Public Comment: None
- 5) Consent Agenda
 - (a) Executive Director's Report
 - Youth & Family Center:** Continues to operate in the office building. Hope to move in April back to Y&F Center. They are having a great time. Kelsey does a great job keeping them under control. Funding is going to be a challenge. Looking for a United Way grant. Will need to discuss their budget. Do we want to set aside a portion of monies to help support them now that we do not receive Capital monies? Will have a health approved kitchen. Have a grease trap and hood. Now we can cook and not just prep in the new kitchen.
 - Audit:** A check went to Pine Ridge, it should have gone to MHC.
 - Management:** Possibility of staffing a Saturday LSV person.
 - Construction:** Have gone through first initial punch at LSV. Text the Director to schedule an appointment to see the new units. Various change orders have still let us remain in our contingency.
 - RAD: Commercial** kitchen is coming along. Construction material will be moved to the 9th floor through the big elevator and not the new smaller elevator.
 - Phone and Internet System:**
 - (b) Financials – HCV, has some CARES money.
 - (c) Approval of Checks- Sherwin Williams was paid for by MHC. Cost is about \$500 per unit to completely paint. No questions asked about the HAP checks. Work at LSV goes through an account. Moving expenses go through MHC, then reimbursed into our account. Question of who owns that account.
 - (d) Cash Position Statement
 - (e) Housing Choice Voucher – Need to start leasing more people up. Two are in Shop Mode. A voucher was issued last week.
Motion made by Schumacher, seconded by Norberg, to approve the Consent Agenda.
- 6) Communications – Appreciation card from employee Bennett to thank for last December.
- 7) Old Business – Stark gave a presentation to the City. Shared a little about RAD and that it was completed. No major questions and City seemed pretty content.
- 8) New Business –
 - (a) Resolution 2021-3 Amendment to Personnel Policy.

Objective is to make non-union more equal to union employees. Turner will help with Union negotiations. Letter read written by employee addressed to Director. Addressing those who work part-time should have better options. Percent of amount of time worked will apply to the holiday pay. A new Resolution to be made next month.

Motion made by Norberg, seconded by Turner, that there will be changes for part-time employees who will be receiving a percentage towards holiday pay.

9) Commissioner Comments: Lankinen – We need start meeting in person next month. All people will be wearing masks.

10) Public Comment –

11) Adjournment at 12:56pm.