

MARQUETTE HOUSING COMMISSION
Board Meeting Minutes
August 25 2020

The meeting was called to order by Lankinen at 12:00 pm.

1) Roll Call

PRESENT: Lankinen, Norberg, Schumacher, Stark, Turner, Maki and Hurley

ABSENT: None

2) APPROVAL OF AGENDA: Motion made by Stark, seconded by Schumacher, to approve the agenda as presented.

Ayes: All Nays: None

3) APPROVAL OF PREVIOUS MEETING MINUTES: Motion made by Schumacher, seconded by Norberg, to approve the July 28, 2020 minutes. No questions or comments.

Ayes: All Nays: None

4) PUBLIC COMMENT: None

5) CONSENT AGENDA:

(a) Executive Director's Report

LAKE SUPERIOR VILLAGE:

Youth & Family Center: Limited programming continues at the Y&F since mid-June. They are serving lunch and a snack via brown bag out the back window of the YFC from 11:30 am – 12:30 pm. On Tuesdays they provide a to-go hot meal and one hour of outdoor activity with Kelsey. After the USDA review, the audit has not come back yet. Plans for the beginning of the school year are still unknown. It will depend on the Marquette School Districts actions.

PINE RIDGE APARTMENTS:

Elevator: Both elevators are running. Will get a better breakdown of the large invoice.

Fire Restoration: Working with the insurance company to get the last of the payments made. Hopefully will get reimbursed for the First Contracting invoice.

Census: Tenants participated in a Census "drive". MHC provided hotdogs, hamburgers, and sides. About 50 people showed up to complete the census with a staff member.

EXECUTIVE DIRECTOR:

RAD:

- MSHDA has determined a September 18, 2020 closing date. Michigan Attorney General is six weeks behind and still needs to review our documents. Completion goal date is December 2021.
- Tenants are starting to relocate so all major construction can be completed at both sites.

Data System: We continue to familiarize ourselves with the Yardi system. I am having difficulty pulling reports that provide necessary information for the accountant to complete our monthly financial statements.

Phone and internet system: We are changing to Peninsula Fiber Network for our phone and internet services at both sites. This change will allow us to work more readily from home. Phone calls can now be forwarded to home or cell phones and we can access our computer desktops from home

(b) Financial Statements: June and July not available.

(c) Cash Positions Statement.

(d) Approval of Checks (Current and previously issued reviewed): Various checks questioned. Why some were voided out. Many HCV questions regarding multiple payments to same person. Yardi glitch when we switched systems.

(e) Housing Choice Voucher Progress Report: Pretty much on target.

(f) Pine Ridge: Project Performance Reports: Doing well

(g) Lake Superior Village Report: Doing well

(h) Tenant Accountant Receivable: Write Offs: None

Motion made by Turner, seconded by Schumache , to approve the consent agenda and the write-offs.

Ayes: All

Nays: None

6) Communications: None

7) Old Business: AHSUP bylaws. This board does not need approve AHSUP bylaws.

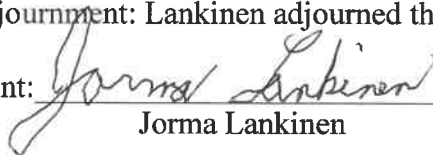
8) New Business: None

9) Commissioner Comments: None

10) Public Comment: None

11) Adjournment: Lankinen adjourned the meeting at 12:34 pm.

President:



Jorma Lankinen