

**MARQUETTE HOUSING COMMISSION**  
**Board Meeting Minutes**  
March 27, 2018

The meeting was called to order by Lankinen at 12:02 pm.

1) Roll Call

PRESENT: Lankinen, Norberg, Cerioli, Schumacher, Maki and Hurley  
ABSENT: Kruhak. Motion was made by Schumacher, seconded by Norberg to excuse his absence.

2) APPROVAL OF AGENDA: A motion was made by Norberg, seconded by Schumacher to approve the agenda. Motion passed unanimously.

3) APPROVAL OF PREVIOUS MEETING MINUTES: A motion was made by Schumacher, seconded by Norberg to approve the February 27, 2018 minutes. Motion passed unanimously.

4) PUBLIC COMMENT: None

5) Consent Agenda:

(a) Executive Director's Report:

**LAKE SUPERIOR VILLAGE:**

**Youth & Family Center:** Bi-laws continue to be worked on. Board needs to determine what direction they would like to go. The chair would like to expand morning and evening programming when the YMCA is not in the building.

**Waste Pipes:** Request for proposals went out in February. Confirmed bidders are First Contracting and Swick. A third company will also bid. Bids are due March 28<sup>th</sup> at 2:00 pm. Sarah and Heidi will be present for the opening.

**Department of Health and Human Services:** Tanya from DHHS will start full time at LSV in April. We are not charging for the use of the office because the benefit of an on-site worker pays for costs we may incur.

**PINE RIDGE:**

**Negaunee Cable:** Progress continues with Negaunee Cable for free WiFi. No completion date set.

**City of Marquette Antennae:** A blank copy of our roof rental contract sent to the City. No response to date.

**Locks:** We are increasing the security of our building. Lower level entry door is on a timer and will be locked same hours as front entry door. All door locks, including apartment doors, will be changed by April 2<sup>nd</sup>. Only one master key will be needed.

**EXECUTIVE DIRECTOR:**

**NAHRO:** E.D. is going to Washington DC to join a work group HUD formed to discuss Section 3 Rule.

**MI NAHRO:** Michigan's NAHRO's Annual Conference is in Bay City on April 11-13. Both Project Managers and E.D. will be attending. Some RAD items to be presented.

**NATIONAL NAHRO:** E.D. will be attending the legislative Conference the last week of April in D.C. Has a meeting with Bergman.

(b) Financial Statements: Budgets below. Commissioners agreed not to redo the budget. Fiscal year starts October 1.

(c) Cash Position Statement: E.D. reviewed presented report.

(d) Approval of Checks (Current and previously issued reviewed). Nothing out of the ordinary.

(e) Housing Choice Voucher Progress Report: ABA tool is less than last year.

(f) Pine Ridge: Project Performance Reports – Leasing is going well.

(g) Lake Superior Village Report: Maki reviewed presented report.

6) Tenant Accountant Receivable Write Offs: Write offs are for people who moved out and we are unable to contact them to pay us back.

(a) Pine Ridge - \$0

(b) Lake Superior Village- \$0.

A motion was made by Cerioli, seconded by Schumacher to approve the Executive Director's Consent Agenda. The motion passed unanimously.

7) Communication: None

8) Old Business:

(a) Ishpeming Housing Commission- An E.D. has been chosen

(9) New Business:

(a) Resolution 2018-5 Bank Certification of Resolution. A motion was made by Schumacher, seconded by Norberg to approve the resolution. Motion passed unanimously.

(b) April Board Meeting – Decision made to cancel the April meeting.

10) Commissioners Comments: Schumacher – Read about the meaning of “Commission” and what it represents. A new name could be used with a 501(c)3. Cerioli – Wanted a more in depth explanation regarding the 501(c)3 with the Y&F Ctr. E.D. explained it could add programs that show younger children positive roll models. Norberg – None. Lankinen – None.

11) Public Comment: None

12) Adjournment: Lankinen adjourned the meeting at 12:23 pm.

Vice President:

  
Jorma Lankinen

Executive Director:

  
Sharon Maki

Susan Hurley, Minutes