



MARQUETTE HOUSING COMMISSION

Board Meeting Minutes September 12, 2017

The meeting was called to order by Kruhak at 12:05 pm.

1) Roll Call

PRESENT: Kruhak, Smith, Lankinen, Norberg, Maki and Hurley

ABSENT: None

2) APPROVAL OF AGENDA: President opened discussion. E.D. would like to add 5 (b) Financial Statements. A motion was made by Lankinen, seconded by Norberg to approve the agenda. Motion passed unanimously.

3) APPROVAL OF PREVIOUS MEETING MINUTES: A motion was made by Lankinen, seconded by Norberg to approve the August 29, 2017 minutes. Motion passed unanimously.

4) PUBLIC COMMENT: None

5) Consent Agenda:

(a) Executive Director's Report:

LAKE SUPERIOR VILLAGE:

Youth & Family Center: New member on Y&F board active with the garden. Norberg interested in serving.

Lowe's Hero's Project: Received the grant.

Insurance Claim: First Contracting has completed work on two apartments.

More Water Problems: Skylight was removed.

PINE RIDGE:

Fire Alarm System: Testing to start next week.

Garage Door: Construction to start mid-October.

EXECUTIVE DIRECTOR: Attending Service Coordinator Conference with Goedert September 23-27 in Orlando. Sarah & E.D. going to Chrystal Mtn. Conference this month.

(b) Financial Statements: Percentages right on line.

(c) Cash Position Statement: In good shape.

(d) Approval of Checks (Current and previously issued reviewed.) Only HAP register.

(e) Housing Choice Voucher Progress Report: Going to issue more vouchers. Two to lease up next month.

(f) Pine Ridge: Project Performance Reports: Looks good.

(g) Lake Superior Village Report: A few open units.

President asked for motion to accept the E.D. report. Lankinen moved, seconded by Smith to accept consent agenda. Motion passed unanimously.

6) Tenant Accountant Receivable Write Offs:



(a) Pine Ridge -\$0

(b) Lake Superior Village- \$3,155.04

Lankinen moved, Norberg seconded to approve tenant write offs. Motion passed unanimously.

7) Communication: PHADA letter regarding lawsuit.

8) Old Business:

(a) Strategic Planning Meeting- October 6, 2017 at noon for four hour training, plus open for extra time for additional conversation. Prefer to be held at a different location, possibly where the trainer is staying.

(9) New Business:

(a) Resolution 2017-9 HCV-FM

Lankinen moved, Norberg seconded to accept resolution 2017-9. Motion passed unanimously.

10) Commissioners Comments: Lankinen and Kruhak both like the early afternoon meeting time. Smith and Norberg no comment.

11) Public Comment: None

12) Adjournment: Kruhak adjourned the meeting at 12:34 pm.

President:


Igor Kruhak

Executive Director:


Sharon Maki

Susan Hurley, Minutes