



January 2, 2015

Dear Landlord;

The Marquette Housing Commission is happy to announce you can now receive your monthly Housing Assistance Payment (HAP) by means of *direct deposit*. Direct deposit is faster, easier, and more convenient than checks. It totally eliminates the risk of lost or stolen checks because the **HAP goes directly into your account**. In addition, direct deposit gives you access to your money almost immediately. Your HAP will be deposited directly into your account the first working day of each month. You will then be able to access these funds virtually anytime and anywhere. No more going to the mail box looking for your payment!

Enrolling in direct deposit is easy. You simply need to complete the enclosed form. The completed form will authorize Marquette Housing Commission to initiate credit entries to your checking/savings account at the financial institution of your choice. This authority will remain in effect until you and the Marquette Housing Commission agree upon a termination date.

Once you have returned the completed form and a voided check for the account you choose, we will get you enrolled in the program. We anticipate the first HAP will arrive in your account at the beginning of the month. If you have any questions, please contact Sharon Kivikko at 906-250-0486.

Sincerely,

Sharon L. Kivikko
Executive Director
Marquette Housing Commission

