



30 DAY NOTICE TO VACATE

I, _____ am giving my 30-day notice to vacate
my unit at _____.

I understand the following needs to be done on my last day:

Schedule a walk through with my Project Manager, if I wish to be present
Keys returned
Do inventory checklist

Forwarding address: _____

Signature: _____ Date: _____

MHC Staff: _____ Date: _____

I understand that I am responsible for rent for 30 days after submission of this notice. I also understand that my last month rent will be pro-rated. I understand that a walk-through will be completed with or without my presence.

TIPS:

- To avoid labor charges, remove the shelves and drawers in the fridge and freezer and give it a good clean as well as the stove. They should be in the same condition in which they were when you moved in.
- Replace any missing or burnt out light bulbs.
- Wall should be wiped down as clean as possible.